



# CHILTON TOWN COUNCIL

**Minutes of a meeting of Chilton Town Council Allotment**  
held at Hutton House, Chilton, County Durham, on  
Monday 18<sup>th</sup> September 2023.

**Chairman:** *Councillor S.Sutherland*

**Present:** *E. Bruce, V.Collinson, P.Malpas.*

**In attendance:**

Mr. J. Robinson Town Clerk

**Members of the public:** 1 member of the public present

## **ALL51.0/23. APOLOGIES**

Cllr. A. Bruce (ill health) Cllr. J.Houlihan (family)

## **ALL52.0/23 DECLARATION OF INTERESTS**

Nil.

## **ALL53.0/23 MEMBER DISPENSATION**

None.

## **ALL54.0/23 PUBLIC PARTICIPATION**

The following issues were raised by tenants:-

a.Fly Tipping on WCT sites becoming a major issue.

## **ALL55.0/23 MINUTES OF MAY MEETING**

No issues were raised by members.

## **ALL56.0/23 REPORT ON ALLOTMENT ISSUES**

It was noted all tenants have renewed. There are 16 plots vacant. Cllrs. S.Sutherland and V.Collinson agreed to mark out the new allotments from 148-150 weekend of 23<sup>rd</sup> September 2023.

### **ALL57.0/23 SURE START PLAY AREA**

The Town Clerk advised the £10,000 grant from Cllr. J. Cairns has been received and along with the Town Council £5,000 grant the work on upgrading the play area will begin week beginning 6<sup>th</sup> November 2023.

### **ALL58.0/23 PLAYGROUNDS**

The Town Clerk advised the recent inspection reported all areas low or very low in RAG rating

### **ALL59.0/23 LITTER BINS**

7 litter bins have been ordered and the grant from Cllr. J. Cairns has been received. Cllr. S.Sutherland reminded members of the areas for bins to be sited/bins replaced. It was agreed to investigate costs for installation.

### **ALL60.0/23 MEMBER/TENANT LISAON ROLE**

Members reported they had no tenants come forward to take part. It was agreed not to take this matter forward.

### **ALL61.00/23 JOES FIELD**

Members expressed concern at the anti-social behaviour in this area. It was agreed a joint meeting with DCC and LIVIN to discuss the field and surrounding area be arranged.

### **ALL 62.0/23 FLOWER TUBS**

Members discussed the membrane failure on the 40 tubs and need to replace same. It was agreed to obtain a quote for the first 10 and report back to the October meeting.

### **ALL63.0/23 SKIPS**

It was agreed to arrange for 4 skips, 1 for each site in early November. Cllrs. S.Sutherland and V.Collinson agreed to supervise each site.

### **ALL64.0/23 EXCLUSION OF PRESS AND PUBLIC**

Cllr. P.Malpas proposed seconded Cllr. V.Collinson and agreed to exclude due to the nature of business to be transacted both press and public.

### **ALL 65.0/23 ALLOTMENT REPORT**

The Town Clerk presented the Finance Officers report regarding current issues. The transfer request was agreed, and tenant added to the waiting list. It was noted 4 notice to quits have been issued due to failures to comply with tenancy agreement. 1 tenant has surrendered their tenancy. Outstanding repairs have been agreed with contractor who will commence them week beginning 23<sup>rd</sup> September. 3 former tenants have received notice of clearance costs. 1 has requested not to pay. It was agreed to arrange a meeting with the resident to discuss.

Cllr. V.Collinson raised an issue of the recent new fencing on Hambleton Way and need to install a gate. This was agreed. It was agreed due to fly tipping and asb to investigate covert cameras for WCT and to replace the locks at both ends of the track for WCT1.

#### **ALL66.0/23 ASBESTOS REMOVAL**

Members agreed to obtain quotes and timing for the next meeting.

#### **ALL 67.0/23 FENCING**

Cllr. S.Sutherland advised on both WCT sites a total of 900 meters of fencing is still needed, an estimated cost of £70,000. It was agreed to investigate second hand/used Harris fencing to establish if this would be cheaper.

#### **ALL68.0/23 DATE OF NEXT MEETING**

To be held Monday 16<sup>th</sup> October at 10.30am in Hutton House.

Signed: -

Mayor of Chilton  
10<sup>th</sup> October 2023